

SDBIP 2019/20

SUNDAYS RIVER VALLEY MUNICIPALITY



CERTIFICATE OF APPPROVAL BY THE MAYOR

I, NOMBULELO GRACE BIXA, in my capacity as the Mayor of Sundays River Valley Municipality, hereby approve the Service Delivery Budget and Implementation Plan for the 2019/20 financial year, as is required in terms of the Local Government Finance Management Act Section 53 (C)(ii)



.....

29 JULY 2019

NOMBULELO G BIXA

QUALITY CERTIFICATE BY THE MUNICIPAL MANAGER

I, SIDNEY S FADI, the Municipal Manager submit the top later of the Service Delivery Budget and Implementation Plan (SDBIP) for the 2019/20 financial year for approval by the Mayor. This SDBIP has been prepared in terms of the Municipal Finance Management Act and also the regulations thereto.


.....

29 JULY 2019

SIDNEY FADI
MUNICIPAL MANAGER

Table of Contents

1. Introduction.....	
2. Executive Summary	
3. Legislative framework	
4. The component of a SDBIP.....	
5. The SDBIP Concept	
6. Municipal Finance Management Act.....	
- Approval of the SDBIP	
- Implementation and monitoring	
7. SDBIP in Sundays River Valley Municipality	
COMPONENT 1 – Revenue by Source (Monthly projections).....	
COMPONENT 2 –Budget Expenditure by Vote (monthly projections).....	
COMPONENT 3 & 4 – Quarterly projections of service delivery targets in the SRVM Wards and performance targets for each Key Performance Area	
COMPONENT 5 – Capital Works plan	

1. Introduction

The purpose of the Service Delivery and Budget Implementation Plan (SDBIP) is to assist municipal management to achieve service delivery targets, as well as spending the capital budget within the given time frames. The IDP and Budget are key documents informing the SDBIP. The Sundays River Valley Municipality's reviewed IDP and budget documents were then considered in drawing up our SDBIP. This document is now brought before Council for adoption for the 2019/20 financial year.

A Service Delivery and Budget Implementation Plan is defined in chapter 1 of the Act as a detailed plan approved by the Executive Mayor for implementing the municipality's delivery of municipal services and its annual budget. Essentially a business plan, the SDBIP is an integral part of the financial planning process. Although its approval is required after the budget its preparation has occurred in tandem with the budget process. The SDBIP is the connection between the budget and management performance agreements, and it includes detailed information on how the budget will be implemented – by means of forecast cash flows – and service delivery targets and performance indicators.

2. Executive Summary

The Municipality is required to produce a Service Delivery and Budget Implementation Plan to show the following;

- Monthly projections of revenue and expenditure for the operating and capital budgets
- Quarterly service delivery targets and performance indicators.

Each month the Municipal Manager must present the Mayor with a report showing how income and spending is progressing against these projections. Every quarter the Mayor must report to Council on the progress of the budget.

3. Legislative Framework for SDBIP and PMS

The need for a monitoring tool within municipalities comes from a number of legislative pieces, giving guidance and direction on the path to be followed when developing these systems. All this is done in order to ensure effective and efficient service delivery to our communities. The different pieces of legislation are discussed below.

3.1 The White Paper on Local Government (1998):

The White Paper on Local Government (1998) suggested that local government should introduce the idea of using monitoring tools to measure impact and performance. Therefore the white paper further notes that Performance management is critical to ensure that plans are being implemented, that they are having the desired development impact, and that resources are being used efficiently.

3.2 The Municipal Systems Act (2000):

Government has taken this idea of measuring performance forward in chapter six of the Municipal Systems Act (32 of 2000) which requires all municipalities to:

- Develop a performance management system
- Set targets, monitor and review performance based on indicators linked to their IDP
- Publish an annual report on performance for the councillors, staff, the public and other spheres of government.
- Incorporate and report on a set of general indicators prescribed nationally by the minister responsible for local government
- Conduct an internal audit on performance before tabling the report.
- Have their annual performance report audited by the Auditor-General.
- Involve the community in setting indicators and targets and reviewing municipal performance

The SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other as required by the MFMA (Act 56 of 2003)

3.3 Municipal Finance Management Act

Section 1 of the MFMA defines the SDBIP as a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget and which must include (as part of the top layer) the following:

- a) projections for each month of
 - (i) revenue to be collected, by source; and
 - (ii) operational and capital expenditure, by vote
- b) service delivery targets and performance indicators for each quarter.

According to Section 53(1)(c)ii of the MFMA (Act 56 of 2003) the mayor of the municipality must take all reasonable steps to ensure that the municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after the approval of the budget.

Section 69 of the MFMA determines that the draft SDBIP and performance agreements must be submitted to the Executive Mayor within 14 days after the approval of an annual budget.

4. The Components of a SDBIP

The five necessary components of a SDBIP are

1. Monthly projections of revenue to be collected for each source
2. Monthly projections of expenditure (operating and capital) and revenue for each vote
3. Quarterly projections of service delivery targets and performance indicators for each vote
4. Ward information for expenditure and service delivery
5. Capital works plans

5. The SDBIP Concept

National Treasury, in MFMA circular 13, outlined the concept of the SDBIP. It is seen as a contract between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve months.

It is a management, implementation and monitoring tool that will assist the Executive Mayor, councillors, Municipal Manager, senior managers and community. It is also a performance monitoring tool that enables the Municipal Manager to monitor the performance of senior managers. The MFMA requires that the performance agreements of senior managers be linked to the measurable performance objectives in the SDBIP.

As a vital monitoring tool, the SDBIP should help enable the Executive Mayor and Municipal Manager to be pro-active and take remedial steps in the event of poor performance. The SDBIP is considered as a layered plan. Whilst only the top layer is made public at council, the budget and performance targets should be broken down into smaller targets and cascaded to middle-level and junior managers. Directorates should be producing their own SDBIP's which roll up into the municipality's SDBIP.

6. MFMA requirement

6.1 Approval of the SDBIP

Under the MFMA the process for approval of the SDBIP is covered under Chapter 7 - Responsibilities of Mayors and Chapter 8 - Responsibilities of municipal officials. Under chapter 8 the Accounting Officer must submit a draft of the SDBIP to the Executive Mayor within 14 days of the budget being approved as well as drafts of the annual performance agreements required in the Municipal Systems Act.

Chapter 7 of the MFMA requires the Executive Mayor to “take all reasonable steps” to ensure that the SDBIP is approved by the mayor within 28 days after the approval of the budget and that the SDBIP is made public no later than 14 days after that.

6.2 Implementation & monitoring

Section 54 sets out the responsibilities of the Executive Mayor with regard to budgetary control and the early identification of financial problems. When a budget monitoring report is received under section 71 or 72 of the MFMA, the Executive Mayor must check whether the budget is being implemented in accordance with the SDBIP.

If it is decided to amend the SDBIP, any revisions to the service delivery targets and performance indicators must be made with the approval of council following an adjustments budget. The Executive Mayor must issue instructions to the accounting officer to ensure that the budget is implemented in terms of the SDBIP.

7. SDBIP in Sundays River Valley Municipality

The production of the SDBIP in Sundays River is conducted primarily by the Finance Department through the Chief Financial Officer and the Municipal Managers’ Office where it is championed by the IDP manager in consultation with the Directorates of the Municipality.

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

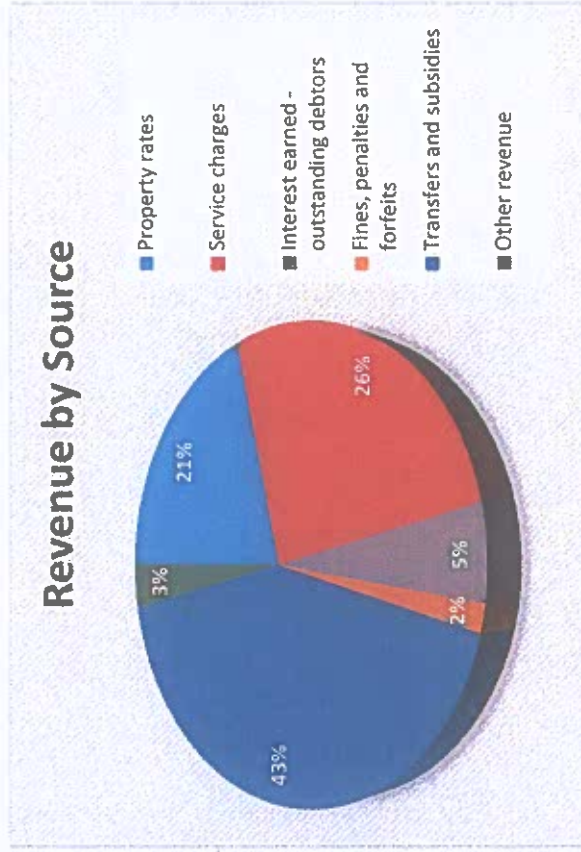
COMPONENT 1

This chapter provides a breakdown of Monthly projections of revenue to be collected for each source. The anticipated revenue for 2019/20 financial year is R208.5 million (excluding transfer receipts-capital).

Figure 1 below reflects revenue projected per month.

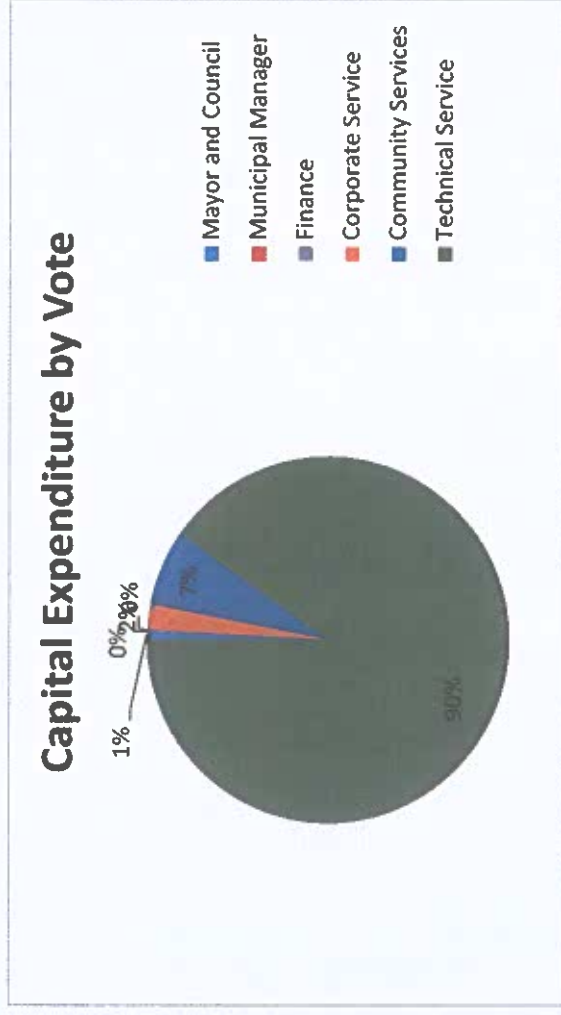
Description	Budget Year 2019/20												Budget Year 2019/20
	July	August	Sept.	October	November	December	January	February	March	April	May	June	
Revenue By Source													
Property rates	18,781	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	42,154
Service charges - electricity revenue	3,519	3,387	1,819	1,953	1,674	1,682	1,708	1,750	1,493	1,796	1,972	4,000	26,755
Service charges - water revenue	1,457	1,185	1,280	1,134	1,335	1,246	1,342	1,390	1,400	1,403	1,677	1,674	16,523
Service charges - sanitation revenue	328	317	317	317	317	317	317	317	317	10	10	10	2,894
Service charges - refuse revenue	605	606	606	606	606	606	606	606	606	20	20	221	5,711
Rental of facilities and equipment	6	4	6	5	5	3	4	5	4	5	5	7	58
Interest earned - external investments	87	195	140	148	118	90	90	44	31	125	175	116	1,360
Interest earned - outstanding debtors	1,085	1,202	1,170	1,184	912	903	916	859	642	755	985	626	11,238
Fines, penalties and forfeits	246	135	321	237	351	439	347	154	389	214	277	217	3,328
Licences and permits	105	193	157	119	111	115	168	180	164	223	161	136	1,831
Agency services	188	186	180	262	312	183	329	347	276	211	264	269	3,007
Transfers and subsidies	34,804	2,439	3,152	4,328	3,331	27,158	381	2,070	22,620	1,524	756	1,107	86,565
Other revenue	31	88	37	57	25	34	28	13	156	29	50	49	597
Total Revenue (excluding capital transfers and contributions)	61,242	12,062	11,309	12,476	11,220	34,901	8,360	9,859	30,225	8,440	8,477	10,557	202,022

Figure 2 below illustrates the split by revenue source.



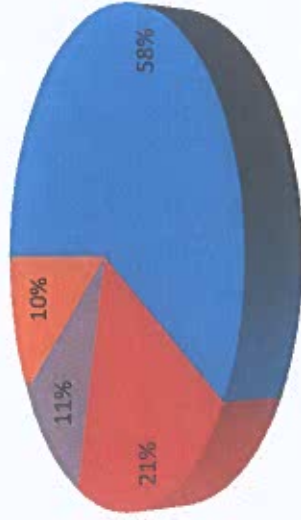
1

Graphs below reveal percentage allocation of capital expenditure by Vote and source of funding respectively



Source of Capital Funding

■ National Government ■ Provincial Government
■ Borrowing ■ Internally generated funds



Source of Capital Funding

Funded by Source	Budget 2019/20
National Government	R 49,331,400
Provincial Government	R 17,808,000
Borrowings	R 8,950,129
Internally generated funds	R 8,930,000

KPA: FINANCIAL VIABILITY AND MANAGEMENT

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

#	Strategic objective	Key Performance Indicator (KPI)	Baseline	Annual Target	Quarterly Targets			
					Q1	Q2	Q3	Q4
1	To produce financial reports that meet the requirements of National Treasury department	Timely submission of AFS to Council and Auditor General	Submitted before 17 September 2018	Timely submission of AFS to Council and Auditor General on/or before 31 August 2019	AFS submitted to AG on 31 August 2019	NA	NA	NA
2		Timely submission of annual and adjustment budget	Both annual and adjustment budget submitted within stipulated time	Timely submission of annual budget on/or before 30 May 2020 & Timely submission of adjustment budget on/or before 28 February 2020	NA	NA	Timely submission of adjustment budget on/or before 28 February 2020	Timely submission of annual budget on/or before 30 May 2020
3		Number of Data strings report submitted on time to PT and NT	12	12 data strings report submitted within 10 working days of each new month to AO, Mayor, PT and NT (DATA STRINGS)	3	3	3	3
4		Number of Monthly reports	12	A monthly report to be submitted to AO and the	3	3	3	3

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

#	Strategic objective	Key Performance Indicator (KPI)	Baseline	Annual Target	Quarterly Targets			
					Q1	Q2	Q3	Q4
		(I&A) to AO, and Committees		Mayor on the financial status of the institution.				
5			20	3 reports per each grant	3 reports per each grant.	3 reports per each grant.	3 reports per each grant.	3 reports per each grant.
6			4	4 section 52d reports submitted within 30 days of each new quarter	1	1	1	1
7	To ensure compliant reporting in all expenditure with respect to all grants	% expenditure on FMG grant	100%	100%	25%	25%	25%	25%
8	To ensure timely payment of creditors	Number of days creditors outstanding.	New KPI	30 days	30 days	30 days	30 days	30 days
9	To optimise revenue collection for the municipality	% increase in revenue collected relative to the previous quarter in the same current financial period		10 % increase in revenue collected in the previous quarter.	2.5%	2.5%	2.5%	2.5%
10	To ensure proper procurement of goods and services in terms of chapter 11 of MFMA	% of Irregular expenditure reduced (relatively to the previous financial year) only in the	New KPI	100% irregular expenditure reduced, relatively to the previous financial year. Only in the appointments that went through the SCM section for	100%	100%	100%	100%

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

#	Strategic objective	Key Performance Indicator (KPI)	Baseline	Annual Target	Quarterly Targets			
					Q1	Q2	Q3	Q4
		appointments that went through the SCM section for appointment and Burnt Documents		appointment and Burnt Documents				
11	To ensure proper asset management	Number of movable asset verifications performed	New KPI	2 movable asset verifications performed	1	NA	1	NA
12		Number of GRAP compliant asset register submitted for external audit	1	1 GRAP compliant asset register submitted for external audit	1	NA	NA	NA
13		$A = (B-C)/D$ A - debt coverage B- total operating revenue received C- operating grants D - debt service payments (i.e. interest + redemption) due within the current financial period		45%	45%	45%	45%	45%

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

#	Strategic objective	Key Performance Indicator (KPI)	Baseline	Annual Target	Quarterly Targets			
					Q1	Q2	Q3	Q4
14		A – B/C A – outstanding service debtors to revenue B – total outstanding service debtors C – annual revenue actually received		30 days	30 days	30 days	30 days	30 days
15		A = (B+ C)/D A – cost coverage B – all available cash at a particular time C – investments D – monthly operating expenditure		1 – 3 months	1 – 3 months	1 – 3 months	1 – 3 months	1 – 3 months

KPA: LOCAL ECONOMIC DEVELOPMENT

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Strategic objective	Project	Key Performance Indicator	Baseline information	Budget allocation	Annual Target	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target
Establishment of policy framework for LED related policies and strategies including SMMEs, Tourism and Agriculture by 2022.	Policy and strategy development and review	Number of strategies reviewed	-	-	1 SMME strategy reviewed and submitted to council for approval	-	-	-	1 (SMME strategy) reviewed and submitted to council for approval
To facilitate employment creation	Employment creation	Number of jobs created through infrastructure projects and EPWP initiatives	-	-	100	-	-	-	100
Support the capacity and training development of small businesses and increase the number of viable emerging businesses by 2022.	SMME development	Number of SMMEs trained	-	50000	40	-	40	-	-
Create a platform for networking required for effective business decisions	Outreaches for business opportunities and networking	Number of SMME outreach programmes conducted	-	40 000	4	1 SMME indaba	1 Small business day	2 SMME outreach / workshop	-

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Strategic objective	Project	Key Performance Indicator	Baseline information	Budget allocation	Annual Target	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target
Facilitate and promote diversified economic growth to enable inclusive beneficiation and overall improved economic life.	Monitoring of local SMME beneficiation	% expenditure on SMMEs on infrastructure capital projects	-	-	25%	-	-	-	25%
	Waste recycling coops	Progress in the establishment of the waste recycling project	New project	70000	Waste recycling Action plan developed	Feasibility study on waste recycling project completed	2 Waste recycling coops formed	Waste recycling Action plan developed	

KPA: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Service Delivery Budget and Implementation Plan – 2019/20 Sundays River Valley Municipality

Strategic objective	IDP Project	Key Performance indicator	Baseline	Budget	Annual Target	Q1	Q2	Q3	Q4
Ensure access and a continuous supply of good quality water and sanitation to each user by 2022	Upgrading of Valencia Bulk water	% progress on the Valencia bulk water		2 000 000	100% progress on the Valencia bulk water	50% (a) Elevated storage tank completed	50% (b) Pump station completed	-	-
Ensure access and a continuous supply of good quality water and sanitation to each user by 2022	Augmentation of bulk and distribution of water infrastructure: Enon and Bersheba	Kms of pipeline installed in Enon and Bersheba	Installation of 5km of internal reticulation pipeline. Installation of 3km of bulk distribution pipeline	5 000 000	Installation of 8kms of pipeline	5kms of pipeline installed	(a) 3 kms of pipeline installed	-	-
Ensure access and a continuous supply of good quality water and sanitation to each user by 2022	Upgrading of sewerage network: Addo	Kms of sewer pipeline installed in Addo	3km of sewer pipeline installed in Addo	4 000 000	3 kms of sewer pipelines installed in Addo	(a) 0.5km of Sewer Pipeline Completed	(a) 2 km of sewer pipeline Completed	(a) 0.5km of Sewer Pipeline Completed	-
Ensure access and a continuous supply of good quality water and sanitation to each user by 2022	Upgrading of sewerage network: Paterson	km of sewer pipeline installed in Paterson.	2km of sewer pipeline installed in Paterson.	4 000 000	2km of sewer pipeline installed in Paterson.	(a) 0.5km of Sewer Pipeline installed	(a) 1km Sewer Pipeline installed	(a) 0.5km of Sewer Pipeline installed	-

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Strategic objective	IDP Project	Key Performance indicator	Baseline	Budget	Annual Target	Q1	Q2	Q3	Q4
to each user by 2022									
		Number of toilet structures installed in Paterson Emanqindini	New Project		123 toilet structures installed in Paterson Emanqindini	-	123 toilet structures installed in Paterson Emanqindini	-	-
SRVM Community has access to good quality roads built according to applicable standards.	Upgrading of roads and storm-water: Enon Bersheba	kms of road paved to block-paving standards in Enon Bersheba	Upgrade of 2km of gravel access roads in Enon & Bersheba to block paving standards	7 000 000	3kms of road paved to block-paving standards	-	(a) Site Establishment Completed (b) 3km roadbed constructed	(a) 3km of subbase course (b) 3km of Kerbing constructed	3kms of road paved to block-paving standards
SRVM Community has access to good quality roads built according to applicable standards.	Small town revitalization	Kms of roads upgraded to block-paving standards in Moses Mabida	Upgrade of 5kms of surfaced roads to block paving standards	12 000 000	3.0kms of roads upgraded to block-paving standards in Moses Mabida	-	2 Kms of roads upgraded to block-paving standards in Moses Mabida	1 Kms of roads upgraded to block-paving standards in Moses Mabida	-
		Kms of roads upgraded to block-paving standards Kirkwood Town			2 Kms of roads upgraded to block-paving standards in Moses Mabida	-	0.3 kms of roads upgraded to block-paving standards in Moses Mabida	0.7 Kms of roads upgraded to block-paving standards in Moses Mabida	1 Kms of roads upgraded to block-paving standards in Moses Mabida

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Strategic objective	IDP Project	Key Performance indicator	Baseline	Budget	Annual Target	Q1	Q2	Q3	Q4
To ensure compliant reporting in all respects of all grants	Reporting on capital spending	The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial period in terms of the municipality's integrated development plan	100%	MIG R 25 662 000 INEP R 25 000 000 OTP R 12 000 000 EPWP 1 019 000	100%	20% (a) 20% Expenditure in Q1	30% (a) 50% Expenditure in Q2	30% (a) 80% Expenditure in Q3	20% (a) 100% Expenditure in Q4
To promote programmes of shared economic growth, land redistribution and general economic redress for the poor and disenfranchised.	Land audit	% progress in the land audit project	New KPI	200 000	100% progress in the land audit project	10% (a) Procurement documents submitted for procurement	20% (a) Land Audit Service Provider Appointed	30% (a) Draft Land Audit Outcomes workshopped to the municipality	40% (a) Final Land Audit Report submitted for approval by Council

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Strategic objective	IDP Project	Key Performance indicator	Baseline	Budget	Annual Target	Q1	Q2	Q3	Q4
To promote programmes of shared economic growth, land redistribution and general economic redress for the poor and disenfranchised.	SDF	% Progress establishment of SPLUMA Compliant SDF	New KPI	500 000	100% Progress establishment of SPLUMA Compliant SDF	10% (b) Procurement documents submitted for procurement	20% (b) Town Planning Service Provider Appointed	30% (b) Draft SDF workshoped	40% (b) Final SDF submitted for approval by Council
To promote programmes of shared economic growth, land redistribution and general economic redress for the poor and disenfranchised.	SPLUMA	Establishment of Zoning Scheme	New KPI	350 000	100%	Procurement documents submitted for procurement	Town Planning Service Provider Appointed	Zoning Scheme Established	(a) Zoning Scheme Adopted (b) Committees Established
Improved efficiency in municipal water usage	Number of cisterns installed	Number of new toilet cisterns installed		600 000	500 new toilet cisterns installed	Procurement Processes Completed	150 Toilet Cisterns Installed	150 Toilet Cisterns Installed	200 Toilet Cisterns Installed

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Strategic objective	IDP Project	Key Performance indicator	Baseline	Budget	Annual Target	Q1	Q2	Q3	Q4
Improved Efficiency System to municipal Water & Waste Water Facilities	Installation of Telemetry System to Municipal Water Facilities	% Progress in installation of Telemetry System to municipal Water & Waste Water Facilities	100% Progress in installation of Telemetry System to municipal Water & Waste Water Facilities	500 000	100% Progress on Installation of Telemetry System	10% Procurement documents submitted for procurement	30% (a) Contract Awarded (b) All Sensors installed	40% (a) Telemetry Base stations Installed	20% (a) Commissioning & Monitoring
Ensure access and a continuous supply of good quality water and sanitation to each user by 2022	Revision of SRVM WSDP	% Progress on Revision of SRVM WSDP	100%	380 000	100% Progress on Revision of SRVM WSDP	10% (a) Procurement documents submitted for procurement	10% (a) All Procurement Processes Completed (b) Contract Awarded	40% (a) Inception Report Completed	40% (a) Draft Revised WSDP Presented to the Municipality
Improved Efficiency System to municipal Water & Waste Water Facilities	Installation of Harbour Screens & Macerators (All Sewer Pumpstations)	Progress on Installation of Harbour Screens & Macerators (All Sewer Pumpstations)	100%	500 000	(a) Progress on Installation of Harbour Screens & Macerators (All Sewer Pump stations)	(a) Procurement documents submitted for procurement	(a) All Procurement Processes Completed (b) Contract Awarded	(a) Installation of 2 Harbour Screens	(a) Installation of 2 Harbour Screens
Improved Efficiency System to municipal Water & Waste Water Facilities	Upgrade of Whytes Road Stormwater Pumpstation	% Progress on Upgrade of Whytes Road Stormwater Pumpstation	100%	250 000	100% (a) Progress on Upgrade of Whytes Road Stormwater Pumpstation	10% (a) Procurement documents submitted for procurement	10% (a) All Procurement Processes Completed	80% (a) Upgrade of Whytes Road Stormwater Pumpstation	--

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Strategic objective	IDP Project	Key Performance indicator	Baseline	Budget	Annual Target	Q1	Q2	Q3	Q4
SRVM Community has access to good quality roads built according to applicable standards.	Resealing of Roads	Kms of roads resealed	100%	1 500 000	3kms of road resealed	-	(b) Contract Awarded	3kms of road resealed	-
Improved Efficiency System to municipal Water & Waste Water Facilities	Refurbishment of Infrastructure Department Offices	% Progress on Refurbishment of Infrastructure Department Offices	100%	1 500 000	100% (a) Refurbishment of Infrastructure Department Offices	10% (a) Procurement documents submitted for procurement	10% (a) All Procurement Processes Completed (b) Contract Awarded	80% (a) Refurbishment of Infrastructure Department Offices Completed	0%
Upgrade electricity network for future development	INEP: electricity stabilization	% progress on the to the Kirkwood Bulk Electrical Infrastructure	- Upgrade Eskom Supply to 10MVA Install cable to Secondary Sub Stations Create Secondary Switching Points	25 000 000	100% progress on the to the Kirkwood Bulk Electrical Infrastructure	25% Supply of all materials for secondary substation	25% Refurbishment of LV Network	25% Create Secondary Switching Points Install Cable to Secondary Substation	25% Upgrade Eskom Supply to 10MVA

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Strategic objective	IDP Project	Key Performance indicator	Baseline	Budget	Annual Target	Q1	Q2	Q3	Q4
			Refurbishment of LV Network						

KPA: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

#	Strategic objective	Key Performance Indicator (KPI)	Project	Ward	Baseline	Annual Target	BUDGET	Quarterly Targets			
								Q1	Q2	Q3	Q4
1	Annual review and development of IDP/Budget for 2019/20 FY	% progress of IDP review	Review of the IDP for 2019/20	All wards	100%	100%	20 000	25% (Process plan submitted to Council)	50% (situation analysis, strategies and projects reviewed)	70% (draft IDP submitted to Council by 30 th March 2019)	100% (Final IDP submitted to Council for approval by the 31 May 2019)
2	Improve functionality, performance and professionalism in the municipality	% progress in the development of an annual report	Annual report development	N/A	100%		350 000	25% (Draft annual report submitted to AG)	50% (Final Annual report submitted to Council)	Oversight report submitted to Council	Annual report submitted to relevant departments and loaded in website
3		Frequency of audit action plan implementation reports	Audit action plan			Quarterly reports on implementation of audit action plan		1 report produced	1 report produced	1 report produced	1 report produced
4	To enhance Council oversight	% of Council resolutions executed as per the resolution register	Execution of Council resolutions	N/A	90% of resolutions executed	90% of resolutions executed	-	90% of Council resolutions executed	90% of Council resolutions executed	90% of Council resolutions executed	90% of Council resolutions executed
5		Number of MPAC meetings held	Municipal Public Accounts Committee	N/A	New KPI	4 MPAC meetings held	-	1	1	1	1
6		Number of audit and risk committee meetings held	Audit and risk committee meetings	-	4 Audit and risk committee meetings	4 Audit and risk committee meetings		1	1	1	1
7		Number of internal audits conducted	Audits by internal auditors	-		8		2	2	2	2

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

#	Strategic objective	Key Performance Indicator (KPI)	Project	Ward	Baseline	Annual Target	BUDGET	Quarterly Targets			
								Q1	Q2	Q3	Q4
8	To establish and strengthen service delivery partnerships between the municipality, district, sector departments, communities and civil society	Number of IGR meetings held	IGR meetings	-	3	4	80 000	1	1	1	1
9		Number of newsletters produced	Municipal newsletter	All	New project	3	150 000	-	1	1	1
10		Number of radio slots organized and aired for SRVM Councillors on local radio stations				3	16800	-	1	1	1
11		Number of public participation outreach programmes conducted	Public participation programmes	All	New KPI	8		2	2	2	2
10	Mainstreaming of vulnerable groups' policy in all municipal directorates	Number of Youth and children development programmes and events conducted	Support for youth development programmes and events	All		7	280 000	3 (workshop on youth policy; career exhibition; establishment of sport council)	2 (establishment of youth council; 16 days of activism)	1 (youth summit)	1 (youth month)
11		Number of women programmes and events conducted	Support for women development			2 programmes	50 000	1	1		
12		Number of elderly programmes conducted									

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

#	Strategic objective	Key Performance Indicator (KPI)	Project	Ward	Baseline	Annual Target	BUDGET	Quarterly Targets			
								Q1	Q2	Q3	Q4
13		Number of disabled programmes supported (Awareness raising campaigns, commemoration day for disability, Data collection)	programmes and events								
			Support for elderly development programmes								
			Support for disabled programmes			2	50 000	1	1		
14	To ensure a fully functional Performance Management System	number of signed performance agreements	Performance agreements	-	5	5		5	NA	N/A	NA
15		number of times performance assessments conducted for all section 56 managers	Performance assessments	-		15 times	70 000	N/A	5 For Q1	5 For Q2	5 For Q3
16	To ensure clean and good governance	Number of days for the submission of performance evaluation of a supplier from the last date of contract for all services above 200 000	Monitoring of suppliers	-	New KPI	Supplier performance evaluation report within 14 days of last date of contract	-	Supplier performance evaluation report within 14 days of last date of contract	Supplier performance evaluation report within 14 days of last date of contract	Supplier performance evaluation report within 14 days of last date of contract	Supplier performance evaluation report within 14 days of last date of contract

KPA: COMMUNITY AND SOCIAL SERVICES

Performance Objective	Key Performance Indicator	Budget	Annual Target	Annual Target			
				Q1	Q2	Q3	Q4
To ensure provision of traffic services including improved revenue enhancement	Number of road traffic law enforcement operations conducted	-	25	5	10	5	5
To ensure the provision of effective and efficient fire and disaster management	Number of fire prevention inspections conducted	-	100	25	25	25	25

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Performance Objective	Key Performance Indicator	Budget	Annual Target	Annual Target			
				Q1	Q2	Q3	Q4
services throughout the SRVM							
To ensure provision of water quality monitoring and food control	Number of water samples collected for water quality monitoring	160 000	144	36	36	36	36
To ensure provision of water quality monitoring and food control	Number of food-selling premises inspected for safety compliance	50 000	160	40	40	40	40
Communities of SRVM with specific reference to youth have access to suitable and affordable recreational and sport facilities and public amenities.	Number of library programmes conducted	200 000	8	2	2	2	2
Communities have sufficient and affordable solid waste disposal options to encourage clean and healthy environment	Number of times each landfill site is maintained in a quarter		Each landfill site maintained once per quarter	Each landfill site maintained once per quarter	Each landfill site maintained once per quarter	Each landfill site maintained once per quarter	Each landfill site maintained once per quarter
Communities have sufficient and affordable solid waste disposal options to encourage clean and healthy environment	The number of clean-up campaigns conducted	500 000	4	1	1	1	1
To ensure that the Communities of SRVM have access to suitable and affordable recreational, sport facilities and public amenities	Progress in the fencing of community halls (Masizakhe and Sinako hall)		2 halls fenced	Planning completed	1 hall fenced (Masizakhe)	Planning completed	1 hall fenced (sinako)
	Progress to the upgrades to the Kirkwood swimming pool	400 000	All upgrades to the Kirkwood swimming pool completed	All SCM processes completed	All upgrades to the Kirkwood swimming pool completed.	-	-
To ensure that the Communities of SRVM have access to suitable and	progress in the Fencing of cemeteries		2 cemeteries fenced	-	-	-	2 cemeteries fenced

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Performance Objective	Key Performance Indicator	Budget	Annual Target	Annual Target			
				Q1	Q2	Q3	Q4
affordable recreational, sport facilities and public amenities							
Communities have sufficient and affordable solid waste disposal options to encourage clean and healthy environment	Fencing of landfill site	290 000	3 landfill sites fenced	-	3 landfill sites fenced	-	-

KPA: INSTITUTIONAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Performance Objective	Key Performance Indicator	Budget	Baseline	Annual Target	Quarterly Targets			
					Q1	Q2	Q3	Q4
To ensure that the municipality has employment equity plan and that targets therein are met	% compliance with employment equity plan targets as stipulated in the EEP in respect of the 3 top levels			100% compliance with employment equity plan targets as stipulated in the EEP in respect of the 3 top levels	-	-	-	100% compliance with employment equity plan targets as stipulated in the EEP in respect of the 3 top levels
Capacity building and empowerment programmes to ensure skills enhancement of staff.	% of the municipality's budget actually spent on implementing its workplace skills plan Number of employees trained	834 408		100%	10%	30%	30%	30%
To ensure the municipality approves the organogram and fills vacancies	% progress in the review of the organogram		100%	100% progress in the review of the organogram	15	15	15	15
To ensure effective public participation of ward committees.	Number of training programmes conducted for ward committee members	(145 000 training)		1	NA	NA	(i) Consultation with departments on the adjustment to the existing organogram (ii) Consultation with relevant stakeholders within the institution (unions etc)	Submission of draft organogram to Council for approval 30%
To create a safe and healthy environment for the employees	number of employee health and safety programmes conducted	640 000		10	-	-	-	1
Capacity building and empowerment programmes to ensure skills enhancement of staff.	Development and submission of WSP	-	New KPI	WSP developed and submitted to LGSETA by 30 April 2020	3	3	3	1
To ensure clean and good governance	Number of policies reviewed	60 000		All applicable municipal policies reviewed	10	10	-	-

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Performance Objective	Key Performance Indicator	Budget	Baseline	Annual Target	Quarterly Targets			
					Q1	Q2	Q3	Q4
To optimise the information and communications technology (ICT) function to support organizational performance	% 2016/17 AG ICT audit findings resolved	-		100% of 2016/17 AG ICT audit findings resolved	50% of all 2016/17 AG ICT findings resolved	50% of all 2016/17 AG ICT findings resolved	-	-
	% of 2017/18 AG ICT audit findings resolved			70% of 2017/18 AG ICT audit findings resolved	-	30% of 2017/18 AG ICT audit findings resolved	-	40% of 2017/18 AG ICT audit findings resolved
	Number of ICT steering committee meetings held	-	New KPI	4	1	1	1	1

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

Component 5

Detailed capital works plan broken down by ward over three years

DETAILED CAPITAL PROGRAMME	REGION/AREA	2019/20 FY		2020/21 FY		2021/22 FY	
		Internally generated funds	Transfers recognized - capital	Borrowing	Transfers recognized - capital	Transfers recognized - capital	
		AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	
MAYOR AND COUNCIL							
COUNCIL CHAMBER FURNITURE AND FITTING	Administrative	600,000.00					
		600,000.00					
		200,000.00					
		200,000.00					
CORPORATE SERVICES							
FENCING OF MUNICIPAL OFFICES	Administrative	1,000,000.00					
NETWORK CABLING	Administrative	400,000.00					
OFFICE FURNITURE	Administrative	250,000.00					
INTANGIBLE ASSET	Administrative	190,000.00					
		1,840,000.00					
COMMUNITY SERVICES							
LIBRARIES							
OFFICE EQUIPMENT	Administrative	50,000.00					
COMMUNITY AND SOCIAL SERVICES							
UPGRADING OF SWIMMING POOL	Kirkwood	400,000.00					
FENCING OF CEMETRIES		500,000.00					

FENCING OF HALLS
STREET NAMING OF KIRKWOD, AQUA PARK AND
BERSIG

43 | Page

Service Delivery Budget and Implementation Plan – 2019/20 Sundays River Valley Municipality

upgrading of sewerage network addo	-	5,000,000.00		5,000,000.00	5,333,258.86
upgrading of sewerage network paterson- phase 1	-	4,186,000.00		4,186,000.00	4,465,004.32
Upgrading of sewerage -Paterson -phase 2	-	2,245,400.00		2,245,400.00	2,395,059.89
Jetting Truck	-		3,796,029.00		
WATER SERVICE					
Augmentation of bulk and distribution of water infrastructure to the valley					
habourscreens macerators	500,000.00	6,000,000.00		5,982,679.60	6,381,435.80
telemetry system	500,000.00	-			
Tipper Dropside 8 ton truck with 12 ton crane	-		1,446,600.00		
ELECTRICITY					
Electricity Stabilization Programme		25,000,000.00		4,500,000.00	6,000,000.00
Community Lighting-highmust lights	550,000.00				
	2,580,000.00	67,139,400.00	6,950,129.00	37,278,200.00	33,213,700.00
Total					
	8,930,000.00	67,139,400.00	#####	37,278,200.00	33,213,700.00

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

PUBLIC SAFETY					
CAPITAL EXPENDITURE		AMOUNT	AMOUNT	AMOUNT	AMOUNT
VEHICLE- FIRE	ALL WARDS	500 000			
OFFICE EUIPMENT & FURNITURE- FIRE	HEAD OFFICE	30 000			
BRAKE TESTING MACHINE- ROADWORTHY	ALL WARDS	400 000			
FURNITURE- ROADWORTY	HEAD OFFICE	11 000			
LAPTOP- ROADWORTHY	HEAD OFFICE	8 000			
AIRCONS-DLTC	HEAD OFFICE	25 000			
SPEED APPARATUS-TRAFFIC	ALL WARDS	155 000			
TOTAL CAPITAL		1 127 000	-	-	-
CORPORATE SERVICES					
CAPITAL EXPENDITURE		AMOUNT	AMOUNT	AMOUNT	AMOUNT
LAPTOPS AND DESKTOPS-IT	HEAD OFFICE	50 000.00			
SQL SERVER UPGRADE	HEAD OFFICE	40 000.00			
CAPITAL SPARES-ICT	HEAD OFFICE	100 000.00			
ELECTRONIC DOCUMENT MANAGEMENT	HEAD OFFICE	1 000 000.00			
OFFICE FURNITURE (LUNGI: DESK & ELLEN :CHAIR)	HEAD OFFICE	10 000.00			
DIGITAL RECORDER	HEAD OFFICE	20 000.00			
OFFICE EQUIPMENT(FILING CABINENTS)	HEAD OFFICE	50 000.00			
COMPUTERS(LUNGI AND GLENNIS)	HEAD OFFICE	30 000.00			
SYSTEM UPGRADE	HEAD OFFICE	300 000.00			
		1 800 000.00	-	-	-
COMMUNITY SERVICES					
CAPITAL EXPENDITURE		AMOUNT	AMOUNT	AMOUNT	AMOUNT
ENVIRONMENTAL					
DESKTOP	HEAD OFFICE		20 000		
CAMERA	HEAD OFFICE	10 000			
LIBRARIES					
DESKTOP-6 LIBRARIES + LAPTOP(ISABEL)	HEAD OFFICE	51 000			
FRIDGE	HEAD OFFICE	8 000			
VACUUM CLEANER	HEAD OFFICE	4 000			
WATER DISPENSER	HEAD OFFICE	2 000			
MICROWAVE	HEAD OFFICE	3 000			
AIRCON-3	HEAD OFFICE	31 550			
COMMUNITY AND SOCIAL SERVICES					
CHAIRS, TABLES- HALL	HEAD OFFICE	150 000			
DESKTOP	HEAD OFFICE	10 000			
FURNITURE	HEAD OFFICE	60 000			
PUMP	WARD 1	150 000			
FENCING OF CEMETRIES	ALL	400 000			
FENCING OF LANDFILL		500 000			
		1 379 550	20 000	-	-
COMMUNITY SERVICES					
CAPITAL EXPENDITURE		AMOUNT	AMOUNT	AMOUNT	AMOUNT
SOLID WASTE					
REFUSE REMOVAL TRUCK COMPACTOR	ALL	2 000 000			
TOTAL		2 000 000	-	-	-

Service Delivery Budget and Implementation Plan – 2019/20
Sundays River Valley Municipality

ROADS					
Paterson Road Upgrade	WARD 4	6 723 442			
Emsengeni Roads	WARD 1	500 000			
epwp	ALL	906 048			
small town- kirkwood	WARD 1, 2	29 500 000			
TOTAL		37 629 490		-	-
PMU OFFICE					
SMALL TOWN REVITALIZATION	WARD 1 AND 2		37 300 000	40 500 000	
MIG	ALL		25 936 900.00	27 242 200.00	
			63 236 900	67 742 200	
SEWERAGE					
CAPITAL EXPENDITURE		AMOUNT	AMOUNT	AMOUNT	AMOUNT
Paterson WWT	WARD 4	4 468 010			
TOTAL CAPITAL		4 468 010	-	-	-
WATER SERVICE WSA&WSP					
CAPITAL EXPENDITURE		AMOUNT	AMOUNT	AMOUNT	AMOUNT
Valencia Bulk Water Supply	WARD 3	12 829 208			
Feasibility Study - Bulk Pipeline	WARD 1	517 090			
TOTAL CAPITAL		13 146 298	-	-	-
ELECTRICITY					
CAPITAL EXPENDITURE		AMOUNT	AMOUNT	AMOUNT	AMOUNT
60in 1 Backhoe front end loader	ALL WARDS	1 145 700			
filing cabinent	HEAD OFFICE	50 000			
4 ton tip truck	ALL WARDS	650 000			
asbuilt cabinent	HEAD OFFICE	50 000			
Electricity Networks	ALL WARDS	13 000 000	13 000 000	13 000 000	
equipment	ALL WARDS	200 000			
chery picker	ALL WARDS	600 000			
TOTAL CAPITAL		2 695 700	13 000 000	13 000 000	13 000 000
Total		9 891 249.50	88 263 798.00	76 236 900	80 742 200